

WILDLIFE VICTORIA 2022 CARER GRANT INFORMATION

The best possible outcome for thousands of native animals can be achieved, through your passion and dedication as a Wildlife Victoria volunteer.

Thank you.

This grant is in recognition of your commitment and is to support you in your efforts.

Wildlife Victoria's ongoing commitment to enable authorised shelters and carers to do what they do best, care for sick, injured and orphaned wildlife, is supported through the 2022 Carer Grant.

Details of the 2022 Carer Grant follows.

Applications close on the 31st August 2022
Grants will not be processed before the closing date
Notification of success will be sent late September 2022
Grants will be paid by the end of October 2022

Who is eligible?

Grant applicants must:

- Be a current Wildlife Victoria Volunteer, undertaking regular cases, allocated via the Wildlife Victoria system
- Hold a current DELWP authorisation as a wildlife shelter or foster carer in Victoria
- Not have any pending investigations through DELWP or any other authority
- Be currently undertaking wildlife care activities
- Be the only person applying from the address associated with the DELWP authorisation
- Have not already applied for the 2022 Wildlife Victoria Rescuer's Grant

How much can I apply for?

- Shelter operators and Foster Carers can apply for up to \$2,000
- There will be a **limited total pool of funds**, therefore all applications may not be successful.
- Consideration will be given to previous Wildlife Victoria grant history
- Successful applicants may not receive the full amount requested
- Applications with incomplete or insufficient information on forms will not be processed

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What can I use the funds for?

Grants can be used (within 12 months of receiving the grant) to fund:

- equipment and/or personal protective equipment used for rescue, rehabilitation or release
- wildlife rehabilitation or care infrastructure (such as cages and enclosures)
- relevant education and training
- veterinary costs and associated prescribed medications for wildlife in care
- consumables for wildlife in care (such as food, formula, syringes and teats)
- other caring items
- consumable items such as fuel to support wildlife transport and rescue (fuel cannot exceed \$1,000)
- Items need to be purchased after the grant money is received.

What will not be funded?

Grants will not be provided for:

- White goods (e.g. washing machines, clothes driers and fridges)
- Utility costs (rates, electricity, gas)
- Insurance policies, mortgage repayments or bank fees
- Motor vehicles, ride-on mowers, boats, outboard motors, jet skis, trailers, magnetised signs, or costs associated with any vehicle other than fuel
- Fundraising activities (e.g. venue hire, merchandise, purchase of items or vouchers for auction, sale or competition)
- Computers, laptops, tablets, smart phones or other electronic devices
- Net guns, bolt guns, firearms, ammunition, gun safes, lockers or associated training
- Items or equipment of a veterinary nature (e.g. anaesthesia equipment, IV fluid pumps, specific medications not associated to a specific patient)
- Materials or services for private use or to donate to a third party

How to Apply

Applications can be made via the Wildlife Victoria online form at

<https://www.wildlifelifevictoria.org.au/wildlife-carer-grants>

If you do not have internet access or you require assistance with the grant application you can contact us on 9445 0310 or send an email to grants@wildlifelifevictoria.org.au

The form asks for the following information:

- Full Name
- Physical Address
- Postal Address
- Email Address
- Contact phone number
- ABN (if applicable)

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- Choose one and upload evidence (DELWP authorisation letter)
 - Wildlife Shelter
 - Foster Carer
- How many animals have you had in care over the past 12 months?
- Total amount you are applying for (GST inclusive)?
- Bank details for direct deposit
- How will you use the grant? (list of items and cost of each)
- I agree that Wildlife Victoria may publish information about the grant and you (excluding Confidential Information such as the grant amount) on its website, on social media or in communications to members, volunteers or supporters
 - Yes
- I declare that all of the information provided is true to the best of my knowledge and that my shelter is currently authorised to care for wildlife with no pending investigations through DELWP or any other authority.

What will happen after I have applied?

After the closing date:

- Applications that do not meet the eligibility criteria will not be assessed and the applicant will be advised
- Applications that meet the eligibility criteria will be assessed
- All applicants will be advised of the outcome

For questions relating to the grant, you can email grants@wildlifestvictoria.org.au or phone the office on 9445 0310.

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Terms and Conditions

By applying for a grant, applicants and recipients agree to abide by these terms and conditions. The terms and conditions are to be read in conjunction with the information provided by Wildlife Victoria about the particular grant.

1. Use of the Grant

You must only use the Grant for the agreed grant purpose. You must obtain Wildlife Victoria's prior written approval for any material changes to use of the Grant.

2. Grant payments

Subject to these Terms and Conditions, Wildlife Victoria will make payments of the Grant to your nominated bank account. Wildlife Victoria accepts no liability for delayed or late payments of the Grant.

3. GST

Grants will be issued excluding GST unless you are registered for GST and require GST to be added. If you do, please note that in your application and if successful we will ask you to issue Wildlife Victoria an invoice including GST for payment.

4. Information and Records

You agree to provide Wildlife Victoria with:

- (a) sufficient information to allow Wildlife Victoria to confirm that the Project is consistent with Wildlife Victoria's Statement of Purpose;
- (b) any information that Wildlife Victoria reasonably request to assess the application or at any time during and up until the completion of the Project;
- (c) your banking details to allow the payment of the Grant via direct deposit; and
- (d) progress report, and final report if required under the grant you have received.

You must ensure that adequate financial and operational records are maintained in accordance with law, for a period of seven years after the grant has been spent.

5. Privacy

Wildlife Victoria agrees to comply with the Privacy Act 1988 (Cth) in relation to any personal information provided by you in connection with the Grant in accordance with the current Privacy Policy available on the Wildlife Victoria website.

By applying for the Wildlife Victoria Grant, you agree that Wildlife Victoria may publish information about your Grant, the Project or you (excluding Confidential Information) on its website, on social media or in communications to members, volunteers or supporters.

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6. Confidential Information

The parties must treat, and ensure that its employees, contractors and agents, and the employees and agents of subcontractors, treat as confidential, all Confidential Information.

The party who receives the Confidential Information must not, without the written consent of the other party:

- (a) *use it other than in performing its obligations or exercising its rights under this Agreement; or*
- (b) *disclose it to any person except its employees, legal advisers, auditors, contractors, and then only to those who need to know that information for the purpose of performing its obligations or exercising its rights under this Agreement.*
- (c) *A party will not be in breach of this clause, where:*
 - (i) *Disclosure is required by law or a regulator;*
 - (ii) *Confidential Information is in the public domain through no fault or actions of the recipient, its employees, contractors, or agents; or*
 - (iii) *Confidential Information was received by the recipient on a non-confidential basis from a third party who was not prohibited from disclosing it.*

7. Intellectual Property

All Intellectual Property you create as part of the Project will be owned by you, but you shall grant to Wildlife Victoria a non-exclusive, irrevocable, non-transferable royalty-free license to use any such Intellectual Property including, subject to clause 5, permitting Wildlife Victoria to make those reports, documents and any other materials publicly available and to otherwise communicate, reproduce, adapt and publicise them for the purposes of promoting Wildlife Victoria, you, the Grant or the Project. This includes the use and reproduction of photographs for Wildlife Victoria and other non-commercial purposes.

8. Revocation of Grant

Wildlife Victoria may by written notice to you, immediately revoke the Grant at any time with the 12 month grant period if:

- (a) You gave or give Wildlife Victoria misleading, false or deceptive information; or
- (b) You bring Wildlife Victoria into disrepute or damage the reputation of Wildlife Victoria.

If Wildlife Victoria revokes the Grant, you must return the Grant funds within 10 business days of receiving notification. Wildlife Victoria may take any steps required to recover the Grant funds, including recovering any goods or assets acquired using Grant funds.

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9. Indemnities and Liability

You will indemnify and keep indemnified Wildlife Victoria from and against all actions, claims, demands and other proceedings that may be made or recovered against Wildlife Victoria, its members or officers, in respect of any damage to property, personal injury or death where the damage, injury or death was caused by any willful, unlawful or negligent act or omission of you in relation to the carrying out of the Project.

To the maximum extent permitted by law, Wildlife Victoria's total liability for loss or damage suffered or incurred by the Recipient as a result of an act or omission of Wildlife Victoria under these Terms and Conditions is limited in the aggregate for all claims relating to this agreement is \$1000. Neither party will have any obligation or liability for any incidental, indirect or consequential, punitive, special or exemplary damages or loss of revenue, profit, or savings however arising.

10. Insurance

The grant recipient is responsible for all required insurance, such as worker's compensation, public liability and volunteer insurance, in relation to the activities for which the grant is made. Copies of relevant insurance policies will be provided to Wildlife Victoria on request.

11. Relationship of Parties

Neither you nor any person engaged by you shall, by virtue of the Grant, be in the service or employment of Wildlife Victoria. Payment of a Grant does not impact any separate service or employment relationship you have with Wildlife Victoria.

DEFINITIONS

In these Terms and Conditions:

Confidential Information means any information, data, documentation, computer facilities (including software or technology embedded in software), and trade secrets (including information relating to financial position, technical matters, internal management, policies or strategies), and any other material whether owned or used by or licensed to the disclosing party obtained from the disclosing party in connection with these Terms and Conditions:

- (a) about that party or its customers, employees, contractors or its business which is designated as confidential by that party;
- (b) the dollar amount of the Grant (unless the Recipient has applied for a Grant where the dollar amount is publicly disclosed by Wildlife Victoria); or
- (c) which any of the parties knows, or ought to know, is confidential, whether obtained before, on or after the date of these Terms and Conditions which is not in the public domain at the time the information was obtained from the disclosing party.

Grant means funds provided as a Wildlife Victoria Grant

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Intellectual Property includes all statutory, legal, equitable and other proprietary rights and interests, including without limit, copyright, patents, registered and unregistered trademarks, registered designs, circuit layouts, know-how, inventions and trade secrets.

Recipient or You means an individual or organisation in Victoria who has successfully applied to or been identified by Wildlife Victoria for a Wildlife Victoria Grant

Project means the activities or projects aligned to Wildlife Victoria's Statement of Purpose that facilitate the care and rehabilitation of sick, injured and orphaned wildlife or for community awareness activities as set out in your application for a Grant or as otherwise agreed with Wildlife Victoria.

Statement of Purpose means the objects for which Wildlife Victoria is established which are to provide a native wildlife, rescue, communication and information network throughout Victoria which,

- (a) facilitates the care and rehabilitation of sick, injured and orphaned native wildlife;
- (b) fosters community awareness and appreciation of the intrinsic value of nature wildlife and its habitats;
- (c) encourages a high standard of knowledge and expertise within the native wildlife rescue and rehabilitation field; and
- (d) works in collaboration with organisations for the benefit of native wildlife and their habitat.

Wildlife Victoria means Wildlife Victoria Inc (ABN 27753478012), an incorporated association registered with the Australian Charities and Not-for-profits Commission.